

Date:

Monday 16 February 2026 at 4.00 pm

Venue:

Council Chamber, Dunedin House, Columbia Drive; , Thornaby, Stockton-on-Tees TS17 6BJ

Cllr Jim Beall (Chair)

Cllr Steve Nelson (Vice-Chair)

Cllr Stephen Dodds, Cllr Sufi Mubeen, Cllr David Reynard, Cllr Tony Riordan, Cllr Ted Strike, Cllr Marilyn Surtees and Cllr Sylvia Walmsley

Agenda

1. **Evacuation Procedure** (Pages 7 - 10)
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Minutes** (Pages 11 - 14)
To approve the minutes of the last meeting held on 12th January 2026
5. **Scrutiny Review of Muslim and Faith Burials** (Pages 15 - 18)
To consider the Action Plan for Agreed Recommendations
6. **Scrutiny Review of Governance of Capital Projects** (Pages 19 - 70)
To receive information from Officers in relation to this scrutiny topic
7. **Chair's Update and Select Committee Work Programme 2025 - 2027**(Pages 71 - 72)

Members of the Public - Rights to Attend Meeting

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

Persons wishing to obtain any further information on this meeting, including the opportunities available for any member of the public to speak at the meeting; or for details of access to the meeting for disabled people, please.

Contact: Scrutiny Officer, Michelle Gunn on email michelle.gunn@stockton.gov.uk

Key – Declarable interests are :-

- Disclosable Pecuniary Interests (DPI's)
- Other Registerable Interests (ORI's)
- Non Registerable Interests (NRI's)

Members – Declaration of Interest Guidance

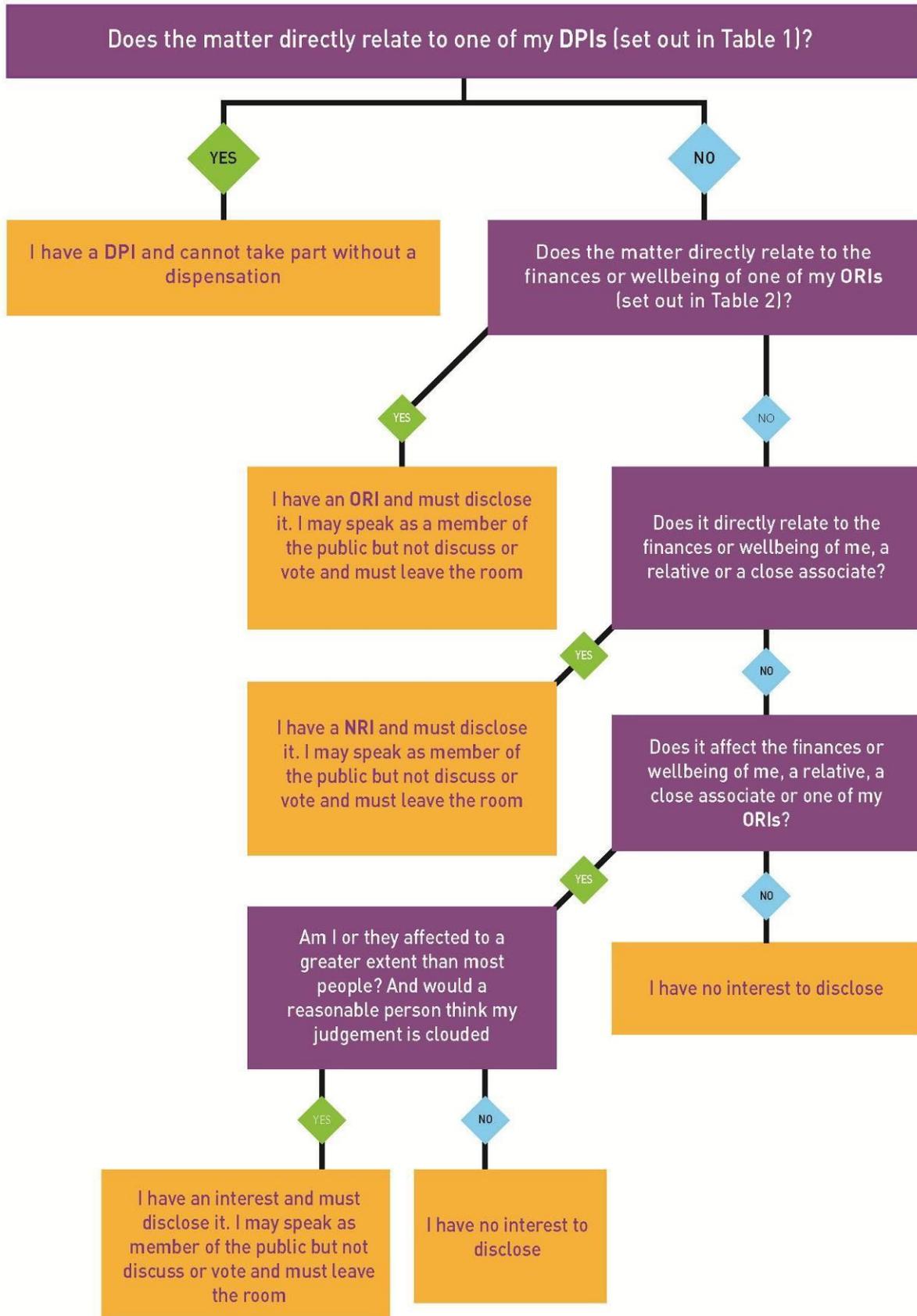


Table 1 - Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer.
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2 – Other Registerable Interest

You must register as an Other Registrable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

This page is intentionally left blank

Council Chamber, Dunedin House Evacuation Procedure & Housekeeping

Entry

Entry to the Council Chamber is via the Council Chamber entrance indicated on the map below.



In the event of an emergency alarm activation, everyone should immediately start to leave their workspace by the nearest available signed Exit route.

The emergency exits are located via the doors on either side of the raised seating area at the front of the Council Chamber.

Fires, explosions, and bomb threats are among the occurrences that may require the emergency evacuation of Dunedin House. Continuous sounding and flashing of the Fire Alarm is the signal to evacuate the building or upon instruction from a Fire Warden or a Manager.

The Emergency Evacuation Assembly Point is in the overflow car park located across the road from Dunedin House.

The allocated assembly point for the Council Chamber is: D2

Map of the Emergency Evacuation Assembly Point - the overflow car park:



All occupants must respond to the alarm signal by immediately initiating the evacuation procedure.

When the Alarm sounds:

1. **stop all activities immediately.** Even if you believe it is a false alarm or practice drill, you MUST follow procedures to evacuate the building fully.
2. **follow directional EXIT signs** to evacuate via the nearest safe exit in a calm and orderly manner.
 - do not stop to collect your belongings
 - close all doors as you leave
3. **steer clear of hazards.** If evacuation becomes difficult via a chosen route because of smoke, flames or a blockage, re-enter the Chamber (if safe to do so). Continue the evacuation via the nearest safe exit route.
4. **proceed to the Evacuation Assembly Point.** Move away from the building. Once you have exited the building, proceed to the main Evacuation Assembly Point immediately - located in the **East Overflow Car Park**.
 - do not assemble directly outside the building or on any main roadway, to ensure access for Emergency Services.

5. await further instructions.

- **do not re-enter the building under any circumstances without an “all clear”** which should only be given by the Incident Control Officer/Chief Fire Warden, Fire Warden or Manager.
- do not leave the area without permission.
- ensure all colleagues and visitors are accounted for. Notify a Fire Warden or Manager immediately if you have any concerns

Toilets

Toilets are located immediately outside the Council Chamber, accessed via the door at the back of the Chamber.

Water Cooler

A water cooler is available at the rear of the Council Chamber.

Microphones

During the meeting, members of the Committee, and officers in attendance, will have access to a microphone. Please use the microphones, when invited to speak by the Chair, to ensure you can be heard by the Committee and those in attendance at the meeting.

This page is intentionally left blank

Place Select Committee

A meeting of Place Select Committee was held on Monday 12th January 2026.

Present: Cllr Jim Beall (Chair), Cllr Steve Nelson (Vice-Chair), Cllr Steve Dodds (sub Cllr Stefan Houghton), Cllr Sufi Mubeen, Cllr David Reynard, Cllr Tony Riordan (sub Cllr Hilary Vickers), Cllr Ted Strike, Cllr Marilyn Surtees, and Cllr Sylvia Walmsley

Officers: Iain Robinson (Regeneration and Inclusive Growth), Neil Bamma (Finance, Transformation and Performance), Junita Agyapong and Michelle Gunn (Corporate Services)

Also in attendance:

Apologies: Cllr Stefan Houghton and Cllr Hilary Vickers

PLA/42/25 Evacuation Procedure

The Committee noted the evacuation and housing keeping procedure.

PLA/43/25 Declarations of Interest

There were no declarations of interest.

PLA/44/25 Minutes

Clarification was requested regarding the funding for the Elton Interchange project discussed at minute number PLA/40/25 Scrutiny Review of Governance of Capital Projects. Officers noted that when the funding was originally applied for it was a grant however during the process of securing the funding the conditions changed. This funding had to be utilised to forward fund the development prior to any funding being secured from developers. Once developer contributions were received the funding would then have to be recycled to unlock future developments. The fund should perhaps have been called a recoverable grant i.e. the Council recovered it upon receipt of the Developer contributions.

AGREED that the minutes of the meeting held on 15th December 2025 be confirmed as a correct record and signed by the Chair.

PLA/45/25 Scrutiny Review of Governance of Capital Projects

The Committee received a presentation outlining the governance structure of the Capital Programme, which included:

- The “macro” decision making governance structure. It was noted that for every project there was a project group made up of a project manager, officers from finance, legal, and procurement, and other relevant officers. These reported to the relevant working group which were chaired by Assistance Directors and oversaw progress. The working groups reported to the Placemaking (Regeneration) Mission Board (PMB) who held responsibility for the capital programme. The PMB progressed projects to Corporate Management Team

- (CMT), Powering our Futures Board (POF), and Cabinet/Council for formal approval.
- The “micro” capital projects lifecycle and governance process which was a five-stage process from Foundation and Discovery through to Design, Delivery and Review. There were gateways at each of the stages to approve progression to the next stage, monitor delivery, and highlight closure/benefits. Funding was addressed at each of these gateways. Every scheme had to be fully funded before a project could progress to the next stage.

The Committee questioned member engagement within the process and were informed that the type of member engagement was dependent on the project. Ward members were consulted when appropriate for Ward specific schemes and when there were boards for a project, e.g. the Thornaby Town Deal, member were represented on that board. For all projects there was regular dialogue with the relevant Cabinet member and, where appropriate, with the Leader and Deputy Leader. Members further questioned how they were informed of changes to the Capital Programme. Officers explained that following the Programme being agreed as part of the Medium Term Financial Plan (MTFP) Budget Report in February, Members received quarterly MTFP updates to note which contained any changes to the Programme.

It was questioned how projects were identified for the Capital Programme. Officers noted the projects could be identified through consultation with members and/or the public, as a response to a specific issue, or through funding opportunities that arose. Officers explained that benefits of a project were defined at the Foundation and Discovery stages, monitored throughout the stages, and the effectiveness of the project reviewed at the final stage.

Members raised the funding of projects via Section 106 agreements, questioning how it was ensured that the projects agreed were carried out. Officers noted that Section 106 projects were agreed to mitigate the impact of a development on the surrounding area and may include a condition that the project would take place once an agreed number of properties had been built, with contingency built in to the agreement for increasing costs of the project. Once that point had been reached it would be included in the Capital Programme and subject to the governance structure outlined.

Risks within a project was discussed. Projects could only be placed on the capital programme and move through the lifecycle and governance stages if the funding was identified. The Discovery stage established the expected costs of a project and potential risks, which could include inflation, supply chain, labour etc. However, other external issues could arise when onsite, which was at the Delivery stage. The Gateways at each stage identified if there were issues with the projects, including re-evaluating the cost of projects. Finance officers on the project groups highlighted any issues with budgets to the relevant boards throughout the project to determine if and how to source extra funding. A project may remain at a Discovery/Design stage until funding and/or capacity to complete it became available. There were also occasions where, due to the funding opportunities that arose e.g. the Thornaby Town Deal, the intention of the project and budget had to be set before the detail had been worked up which posed potential risks, and therefore a contingency and allowance for inflationary uplifts would be included to mitigate that uncertainty.

The Review stage was discussed, with Members questioning what happened to the closure report and lessons learned. Officers informed that these were shared with the PMB and filtered down to the relevant officers. Dependent on the nature of the closure

report, other actions could be taken such as consulting the public. The Committee requested examples to be circulated for information.

The Committee were informed that the current governance structure for the capital programme had been developed inhouse and in place since 2024 following approval by Cabinet, with a Programme Management Office within Corporate Services supporting the structure. Since the structure had been in place there had been improvements made such as new forms introduced and there was a plan to procure a new software system. However, officers believed that time was needed for more projects to be completed via the governance structure before it could be fully evaluated for effectiveness.

The breadth of the capital programme and capacity to deliver was discussed. There was a challenge to ensure the knowledge and skills were in place to support projects. The focus of the capital programme had changed over the decade, with different models for delivering projects being used, therefore there were different skills sets needed. Officers noted the need to develop staff and there was also investment in trainee accountants, graduate trainees, and apprenticeships where appropriate. In some areas where specific knowledge was needed external support from other organisations was sourced.

AGREED that the presentation be noted.

PLA/46/25 Chair's Update and Select Committee Work Programme 2025-2026

Consideration was given to the Work Programme.

AGREED that the Work Programme be noted.

Chair:

This page is intentionally left blank

Place Select Committee

16 February 2026

Action Plan for Agreed Recommendations – Review of Muslim and Faith Burial Services

Summary

Members are asked to consider the Action Plan setting out how the agreed recommendations from the Review of Muslim and Faith Burial Services will be implemented and target dates for completion.

Detail

1. The Committee's final report of the Review of Muslim and Faith Burial Services was considered by Cabinet in December 2025. Cabinet accepted the recommendations contained within.
2. These are now subject to the procedure for monitoring the implementation of agreed recommendations. An Action Plan has been drawn up and is attached at **Appendix 1**. This sets out how the relevant departments will be taking forward the agreed recommendations and includes target dates for completion.
3. Members should consider and agree the Action Plan. The Committee will receive a detailed progress update on the implementation of recommendations approximately 12 months after the Action Plan has been agreed

Name of Contact Officer: Michelle Gunn

Post Title: Scrutiny Officer

Telephone number: 01642 524987

Email address: michelle.gunn@stockton.gov.uk

This page is intentionally left blank

ACTION PLAN: Review of Muslim and Faith Burial

No.	Recommendation	Proposed Actions / Progress	Success Measures	Responsibility	Date
1	To extend choice within the Borough's burial provision, a minimum of 10 concrete burial rings with the appropriate drainage are installed in the Muslim section of Thornaby cemetery. This should be an optional offer at an additional cost to those purchasing the plot. The number of burial rings installed may be extended if there is a greater demand for pre-purchasing these.	<ol style="list-style-type: none"> 1. Funeral Directors to be notified of the new offer and prices. 2. Area in Thornaby Cemetery to be identified for the rings to be installed. 3. Rings to be ordered and installed 	<p>Rings purchased by members of the Muslim community.</p> <p>An area in LL section of Thornaby specified for the Muslim faith has been identified where the rings will be installed.</p> <p>Installation of rings</p>	<p>Darren Robinson</p> <p>Darren Robinson</p> <p>Darren Robinson</p>	<p>01/03/2026</p> <p>22/01/2026</p> <p>01/09/2026</p>
2	Officers carry out a further review of the operational feasibility of extending burial hours.	<ol style="list-style-type: none"> 1. Internally review feasibility of extending operating hours for burials 	Feedback and final review	Darren Robinson	01/03/2026

This page is intentionally left blank

REPORT TO PLACE SELECT COMMITTEE

16 FEBRUARY 2026

Scrutiny Review of Capital Projects

Summary

The February meeting will be the final evidence gathering session of the scrutiny review and will include further detail on the project management and governance structures employed.

Detail

1. At the meeting in January, the Committee received information regarding the Capital Programme governance structure and the lifecycle of a project. The February meeting will be expanding on this information, and the Capital Programme Manager from the Council's Programme Management Office function has been invited to attend.
2. Present at the meeting examples of working documents that have been considered at recent Placemaking Board meetings.
3. Present an example of closure reports on projects / programmes that have been through the internal assurance / governance process.
4. Sharing in advance The Project Document (PID) and Risks, Actions, Issues, Decision and Lessons Learnt Log (RAIDL). Templates are attached for members information.
5. A copy of the agreed scope and project plan is also attached, for information.

Name of Contact Officer: Neil Bramma

Post Title: Strategic Finance Manager

Telephone number: 01642 527491

Email address: neil.bramma@stockton.gov.uk

Name of Contact Officer: Andy Corcoran

Post Title: Highways, Transport & Design Manager

Telephone number: 01642 528148

Email address: andrew.corcoran@stockton.gov.uk

Name of Contact Officer: Iain Robinson

Post Title: Assistant Director – Town Centre Development

Telephone number: 01642 526017

Email address: iain.robinson@stockton.gov.uk

Mandate Brief PID Document (see Mandate/ Brief/ PIDs guidance document)

Author:

*This should be the Project Delivery Manager or Project Sponsor. **Note:** editing of PIDs will be limited to author, the Finance Lead and the PMO.*

PART 1. PROJECT AND GOVERNANCE DETAILS

*Project Number <small>(to be provided by PMO)</small>		Project Name		Document Type (select from dropdown below) <small>Choose an item.</small>
Proposed Project Governance (to be agreed by Oversight Group and Capital Programme Board)				
Project Sponsor <small>(SBC senior responsible officer within Directorate from which project is generated)</small>		Project Executive: <small>(Chair of Oversight Group)</small>		
Project Delivery Manager <small>(SBC officer with responsibility for day-to-day delivery of project, including where delivered by external agent)</small>		Project Assurance <small>(Critical friend. If none available, PMO rep to be included here):</small>		
Steering Group: <small>(If this is not relevant, leave blank)</small>	<small>Select an item.</small>	Project Team/ Group: <small>(this must be completed – details of SBC officers involved in ensuring delivery of project)</small>		<small>Select an item.</small>
Finance Lead: <small>(must be completed Finance Lead - they must be consulted on project gateway work and asked to confirm this to PDM via email.)</small>		Programme Management Office Lead: <small>(must be completed PMO Lead - they must be consulted on project gateway work and asked to confirm this to PDM via email.)</small>		
*Resources				

Document Control							
Date of Board (check with PMO if unsure)	Select Date	Author Name		Version	Select	Board Hearing Report (detail which meeting this is to be discussed at/ decision made)	
Seeking Approval	Select						
Have we delivered any similar projects in the past?			Select an item.				
Reporting							
(please note the governance groups that the project will be reported into here. This is link to those set out in the TOR for Capital Programme Board)							
PROJECT GATEWAYS				Financial Authorisation Approved Amount	Board Date	Completed	
Gateway 1 – FOUNDATION Project Mandate				£	Select Date	Select Date	
Oversight Group/ Board Comments:				Cost Centre			
Gateway 2 – DISCOVERY Project Brief/ Options Appraisal/ Outline Business Case				£	Select Date	Select Date	
Oversight Group/ Board Comments				(not cumulative – do not include budget from previous gateway) Cost Centre			
Gateway 3 – DESIGN Project Initiation Document (PID)/ Full Business Case				£	Select Date	Select Date	
Oversight Group/ Board Comments				(not cumulative – do not include budget from previous gateway) Cost Centre			
Gateway 4 – DELIVERY Updated Project Initiation Document (PID)/ Change Request Exception Report				£	Select Date	Select Date	
Oversight Group/ Board Comments				(not cumulative – do not include budget from previous gateway) Cost Centre			
Gateway 5 – REVIEW Project Closure Document				£	Select Date	Select Date	
Oversight Group/ Board Comments				(not cumulative – do not include budget from previous gateway) Cost Centre			

Estimated Project Start on Site / Delivery Date Select Date

Estimated Project Completion Date

Estimated Gateway Costs £

Board Approval (Completed by the Board)			
Board Approving (include name of meeting)			
Board Date	Select Date		
Approved	Select		
Board Comments			
*Financial Authorisation (must be completed by Finance Lead)			
Cost Code(s)	Revenue		Capital
Finance Officer(s)			

PROJECT DESCRIPTION

*Project Summary (include brief information on project deliverables, such as outputs, outcomes and benefits)
Non-Negotiable Outcomes

*Denotes further information is available, just hover over the text

*Exclusions/ not in scope	*Key Interfaces
*Constraints	*Dependencies
*Assumptions	*Summary of Costs (from Part 2 below)

***Future Revenue Costs to Council resulting from project (e.g., maintenance costs)**

- 1.
- 2.
- 3.
- 4.
- 5.

Procurement Strategy

Project Delivery Managers **must** include summary information of the procurement strategy they will be utilising to enable design and delivery of a capital project.
 As an example, and depending on the value of the project, this might involve undertaking a quotation, tender exercise, or use a call off from an existing framework.

Consult the current [Contract Procedure Rules](#) and the Procurement Team if you need assistance to specify your strategy.

Procurement Strategy

Project Managers are reminder that the council's social value policy requires that social value is factored into any procurement exercise using the appropriate calculator.

Please see the [Social Value Policy](#)
 For assistance contact [Corporate Procurement](#)

Project Plan (include only high level milestones and dates here – contact the PMO for a fuller Project Plan GANTT chart)

*Key Milestone	Target Date

***Risks** (contact the PMO for a blank RAIDL)

Have you started a risk Register?
 Select an item.

***Key Risks** (summarise any major project risks here, that score 15 or over on 5x5 risk matrix)

- 1.
- 2.
- 3.

4.

***Communication Plan** (contact Communications Team for a template)

Select an item.

Stakeholders

Who is The Audience	Method of Communication	Target Date

PART 2. FINANCIAL BREAKDOWN

Feasibility Requirements							
Please input the amount to be spent in the financial year. If it is split across two financial years, please check with Finance Lead and input the amounts that will be spent in each year.	Comments	Select Year	TOTAL				
	Feasibility Requirements During Mandate (FOUNDATION stage)						
Capital							
Expenditure Source	Comments	Select Year	TOTAL				
Acquisition of Land & Buildings							£0
New Construction (main contract)							£0
New Construction – other							£0
Fees - internal							£0
Fees - external							£0
SBC Legal costs							£0
Service diversions							£0
Expenditure - other							£0
Please specify what this is, in this column below:							£0
Contingency NOTE: tolerances should be managed within contingency amount.							£0
TOTAL		£0	£0	£0	£0	£0	£0

Capital Funding Source	Description / Source	Select Year	TOTAL				
Supported Government Borrowing							£0
Prudential Borrowing							£0
Government Grants (e.g., HLF ERDF)							£0
Developer Contributions							£0
Revenue Contributions							£0
Central Financing (SBC)							£0
	TOTAL	£0	£0	£0	£0	£0	£0

Revenue Funding Source	Description /Source	Select Year	TOTAL				
Government Grants							£0
Revenue Contributions							£0
Central Financing (SBC)							£0
	TOTAL	£0	£0	£0	£0	£0	£0

On-Going Revenue Expenditure (e.g., Ongoing Maintenance)							
Expenditure Profile		Select Year	TOTAL				
Expenditure - other							£0
Expenditure - other							£0
Expenditure - other							£0
Expenditure - other							£0
Expenditure - other							£0
Expenditure - other							£0
	TOTAL	£0	£0	£0	£0	£0	£0

Please consult with Finance Lead and state below how the on-going revenues costs are to be funded

Agreed Tolerances MUST BE COMPLETED. Tolerances to be proposed project delivery manager and signed off by Oversight Group/ CPB.	
Timeframe: e.g., +/- 1 month	
Cost: e.g., 50% of contingency used/ project projected to overspend / project underspend	
Risk: e.g., risk score is 16 or over AFTER mitigation on RAIDL	
Deliverables: e.g., key benefits and outcomes are substantially affected or can no longer be delivered	

This page is intentionally left blank

Place Select Committee
Review of Capital Projects
Outline Scope

Scrutiny Chair (Project Director): Cllr Jim Beall	Contact details: Jim.beall@stockton.gov.uk
Vice-Chair Cllr Steve Nelson	Contact details: Steve.nelson@stockton.gov.uk
Scrutiny Officer (Project Manager): Michelle Gunn	Contact details: Michelle.gunn@stockton.gov.uk
Departmental Link Officer: Iain Robinson Neil Brama Andrew Corcoran	Contact details: Iain.robinson@stockton.gov.uk Neil.brama@stockton.gov.uk Andrew.cocoran@stockton.gov.uk
PMO Link:	Contact details:
Which of our strategic corporate objectives does this topic address?	
<p>The review will address the following priority of the Stockton-on-Tees Plan:</p> <p>Priority five - A sustainable Council: We will ensure our council is financially sustainable and manages our assets effectively to enhance their local impact. We will be a well-run council across areas of our business and continue to improve outcomes for communities.</p>	
What are the main issues and overall aim of this review?	
<p>SBC has a large-scale programme of capital projects within the Borough to ensure that that we are providing quality facilities for residents, attracting investment, and making Stockton-on-Tees a great place to live, work and visit. It is important that when these are developed, they are well thought out, delivered on time, and on budget, to demonstrate that our council is sustainable and well managed.</p> <p>A strong governance and oversight framework for capital projects gives confidence to both Council members as well as residents that they are value for money and have a social value. This should include robust processes for financial planning, identifying risk, and assessing the impact on services for residents.</p> <p>The aim of the review is to examine the processes, including governance and decision-making structures, in delivering major capital projects and identify if these can be improved.</p>	

The Committee will undertake the following key lines of enquiry:

1. What is the Council's capital programme – number of schemes, capital values, type of projects included

Detail of capital programme so context of individual projects and programmes are understood within the broader capital programme

2. How do projects and interventions emerge/evolve to be included on the capital programme -

How do capital project opportunities arise?

How are capital projects funded?

Examining approaches and steps taken with externally funded capital interventions

At what point are financial commitments/allocations to individual projects made?

What is the decision-making process?

At what points are members consulted/involved?

How are other stakeholders involved?

3. What are existing Capital Programme and project governance arrangements

Risk identification and management – different routes to managing risk across schemes

Understanding of resource and expertise – the varying role of the Local Authority in delivery and relationships with external providers

What risk management and escalation measures are in place?

How are tolerances of a project determined?

What is the decision-making process within capital programme?

At what points are members consulted/involved?

How have lessons learnt on previous projects been implemented?

Who will the Committee be trying to influence as part of its work?

Cabinet, Council

Expected duration of review and key milestones:

6 months, reporting to Cabinet in May 2026

Scope and Project Plan – 10 November 2025

Evidence gathering November 2025 – February 2026

Draft recommendations – 9 March 2026

Final Report – 20 April 2026

Submission to Cabinet – 15 May 2026

What information do we need?

<p>Existing information (background information, existing reports, legislation, central government documents, etc.):</p> <p>Decision making structures LGA Must know: Capital expenditure Must know: Capital expenditure Local Government Association</p>	
<p>New information:</p> <p>Case Studies</p>	
<p>Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)</p>	<p>What specific areas do we want them to cover when they give evidence?</p>
<p>Regeneration & Growth Capital Projects</p>	<p>Background information and evidence relating to key lines of enquires including:</p> <ul style="list-style-type: none"> • Types of capital projects • Life cycle of a project including decision making process and governance tools being used • Case studies
<p>Finance</p>	<p>Funding and grant processes Budgetary governance of projects</p>
<p>Highways, transport & design</p>	<p>Evidence relating to key lines of enquires</p>
<p>Project Teams, Governance boards</p>	<p>How is risk managed?</p>
<p>How will this information be gathered? (e.g. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)</p> <p>Committee meetings, reports, case studies</p>	
<p>How will key partners and the public be involved in the review?</p> <p>Attendance at meetings, information submissions</p>	

How will the review help the Council meet the Public Sector Equality Duty?

The Equality Act 2010 protects everyone from discrimination on grounds of nine Protected Characteristics (including – but not limited to – age, gender, disability, ethnicity), and advance equality of opportunity for those with Protected Characteristics. Public bodies must have due regard for advancing equality which includes:

- removing or minimising disadvantages suffered by people due to their protected characteristics
- taking steps to meet the needs of people from protected groups where these are different from the needs of other people

A robust and well managed capital project programme, contributing to the financial stability of the Council, ensures SBC continues to deliver the services that communities need.

How will the review contribute towards the Joint Strategic Needs Assessment, or the implementation of the Health and Wellbeing Strategy?

Capital projects aim to enhance the Borough, providing state-of-the-art facilities and attracting investment. It therefore contributes to Focus Area 3: Everyone lives in healthy and sustainable places and communities.

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

The aim of the review is to identify if improvements can be made to the decision making and governance processes of capital projects, thereby ensuring that they provide value for money as well as having a social value and thereby be effective in place shaping of the Borough.

Project Plan

Key Task	Details/Activities	Date	Responsibility
Scoping of Review	Information gathering	October 25	Scrutiny Officer Link Officer
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	20.10.25	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officer
Agree Project Plan	Scope and Project Plan agreed by Committee	10.11.25	Select Committee
Publicity of Review	Determine whether Communications Plan needed	TBC	Link Officer, Scrutiny Officer
Obtaining Evidence	Definition of a capital project	15.12.25	Select Committee
	Delivery of capital projects		
	Governance of capital projects & case studies	12.01.26	
	Outcomes and learning	16.02.26	
Members decide recommendations and findings	Review summary of findings and formulate draft recommendations	09.03.26	Select Committee
Circulate Draft Report to Stakeholders	Circulation of Report	March/April 26	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss findings of review and draft recommendations	TBC	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officer
Final Agreement of Report	Approval of final report by Committee	20.04.26	Select Committee, Cabinet Member, Director
Consideration of Report by Executive Scrutiny Committee	Consideration of report	19.05.26	Executive Scrutiny Committee
Report to Cabinet/Approving Body	Presentation of final report with recommendations for approval to Cabinet	14.05.26	Cabinet / Approving Body

Placemaking (Regeneration) Mission Board

15 January 2026, 10am-1pm

Conf Room 1



Agenda

	AGENDA ITEM	UPDATE/ DISCUSSION / DECISION	RESPONSIBLE OFFICER	TIME
1.	Welcome, introductions and apologies Apologies: Martin Skipsey , Majella McCarthy (Emma Champley sub), Geraldine Brown		Tracey Carter	10.30
2.	RAIDL - Actions	Review	Sharon Caddell	10.35
3.	PROJECTS APPROVALS			
a				10.45
b	Worsall Road Culvert Reduction Scheme Mandate	Decision	Andrew Corcoran	10.55
c	2025/26 CRSTS Local Highways Allocation Change Request	Decision	Andrew Corcoran	11.05
d	Cemetery and closed churchyard walls Mandate Costs	Decision	Andie McKay	11.15
e	Disposals: - 159-160 High Street and Survey - Smiles Nursery, Cowpen Hall - 10-12 Norton Road	Decision	Kieran Meighan	11.25
f	Community Infrastructure Levy	Discussion	Chris Renahan/ Simon Grundy	11.50
g	PFI Contract Expiry Presentation timetable, programme risks, mitigations	Update	Sharon Caddell	12.00
h	MRF Solar Care Home Scheme Brief Funding Agreement	Decision	Rach Butler/ John Angus	12.10
i	Thornaby Pool PID	Decision	Iain Robinson	12.20
4.	DASHBOARD - highlight reports review	Review	Sharon Caddell	12.30
5.	Escalation to POF BOARD			12.40
6.	RAIDL - Risks	Review	Sharon Caddell	12.45
7.	FORWARD PLAN – future agenda items: <ul style="list-style-type: none"> • SAMP (implementation impact on resources) • Coffee Pot Train • Billingham Sports Hub – FF funding • 66 Tarring Street (SBC retained residential property) • LHA 26/27 PID 			

	AGENDA ITEM	UPDATE/ DISCUSSION / DECISION	RESPONSIBLE OFFICER	TIME
	<ul style="list-style-type: none">Whitewater Course Options Paper			
8.	AOB:			12:55

PESTELO MATRIX	Political	Economic	Social	Technological	Environmental	Legal/Statutory	Organisational	
IMPACT 1 None / Insignificant	No media coverage/no impact on staff/residents.	Loss/theft/damage/claim >£10k-£100k.	No insignificant community impact. Minor injury not requiring first aid .	No or negligible interruption.	No/negligible or marginal deviation/breach/non-compliance - contained within Council. No penalty likely.	No or negligible environmental impact No/low Council involvement No/low cost to Council.	No impact on objectives/service unaffected. No or barely noticeable reduction in project scope/quality/schedule. Short term low staffing/no disruption.	PROBABILITY Remote-will only occur in exceptional circumstances
IMPACT 2 Minor	Local media short term/minor impact on staff morale and/or reputation.	Loss/theft/damage/claim £10k-£100k.	Highly localised community impact/small scale. Minor injury or illness, first aid required. No staff absence necessary.	Some impact but only minor interruption.	Minor environmental impact. Maybe some Council involvement. Minimal cost to the Council.	Minor deviation/breach/non-compliance - contained within Council. Potential for minor penalty.	Minor impact on objectives/minimal service disruption. Minor reduction in project scope/quality/schedule - Impact restricted. Ongoing low staffing/minor service impact/potential for minor training related errors.	PROBABILITY Unlikely - unlikely to occur, but definite potential exists
IMPACT 3 Moderate	Local media longer term/clear impact on staff morale and/or reputation.	Loss/theft/damage/claim £100k-£500k.	Community impact in a number of the the Borough's localities/restricted repercussions for Council. Significant injury requiring medical treatment and/or counselling. Potential for staff absence.	Noticeable interruption and client inconvenience.	Noticeable environmental impact. Council implicated, and largely responsible for clean-up. Potential moderate cost to Council.	Deviation/breach/non-compliance reported to regulatory authority. Reprimand likely, potential for moderate penalty.	Noticeable impact on objectives/noticeable service disruption. Noticeable reduction in project scope/quality/objectives or schedule. Ongoing staffing level problems/late delivery of key objectives(s)/moderate training related errors.	PROBABILITY Possible - reasonable chance of occurring - has happened before within SBC or elsewhere
IMPACT 4 Major	National media (3+ days)MP concern - questions asked in parliament.	Loss/theft/damage/claim £500k-£2m.	Community impact contained within the city/ serious repercussions for Council. Major injury/long-term incapacity/loss of limb. Medical treatment and/or counselling required. Potential for staff absence.	Sustained service interruption and serious client impact - major contingency plans invoked.	Significant environmental impact. Council implicated and responsible for clean-up. Likely major cost to Council.	Deviation/breach/non-compliance reported to regulatory authority. Public reprimand and significant penalty.	Significant impact on objectives/considerable service disruption. Significant reduction in ability to meet project objectives/schedule. Lack of staff/uncertain delivery of key objectives/major training related errors.	PROBABILITY Likely - likely to occur - strong possibility
IMPACT 5 Critical	National media (<3 days)/public confidence undermined/service usage affected.	Loss/theft/damage/claim >£2m.	Widespread community impact, beyond Borough boundary/serious repercussions for Council Death/major injury leading to permanent incapacity.	Permanent loss of core service/facility, significant 'knock on' effect/inability to achieve key objectives.	Catastrophic environmental impact Council solely/heavily implicated and responsible for clean-up. Considerable cost to Council.	Deviation/breach/non-compliance reported to regulatory authority. Public statement and apology by the Council. Significant penalty and operational damage.	Unable to meet objectives/extended loss of service. Inability to meet project objectives, serious reputational damage. Critical training related errors.	PROBABILITY Almost Certain - the event will occur in most circumstances

Risk Matrix							
LIKELIHOOD	5	HIGHLY PROBABLE (> 80%)					
	4	PROBABLE (61 – 80%)					
	3	POSSIBLE (31 – 60%)					
	2	UNLIKELY (11 – 30%)					
	1	REMOTE (< 11%)					
			INSIGNIFICANT	MINOR	MODERATE	MAJOR	CRITICAL
		1	2	3	4	5	
IMPACT							

This page is intentionally left blank

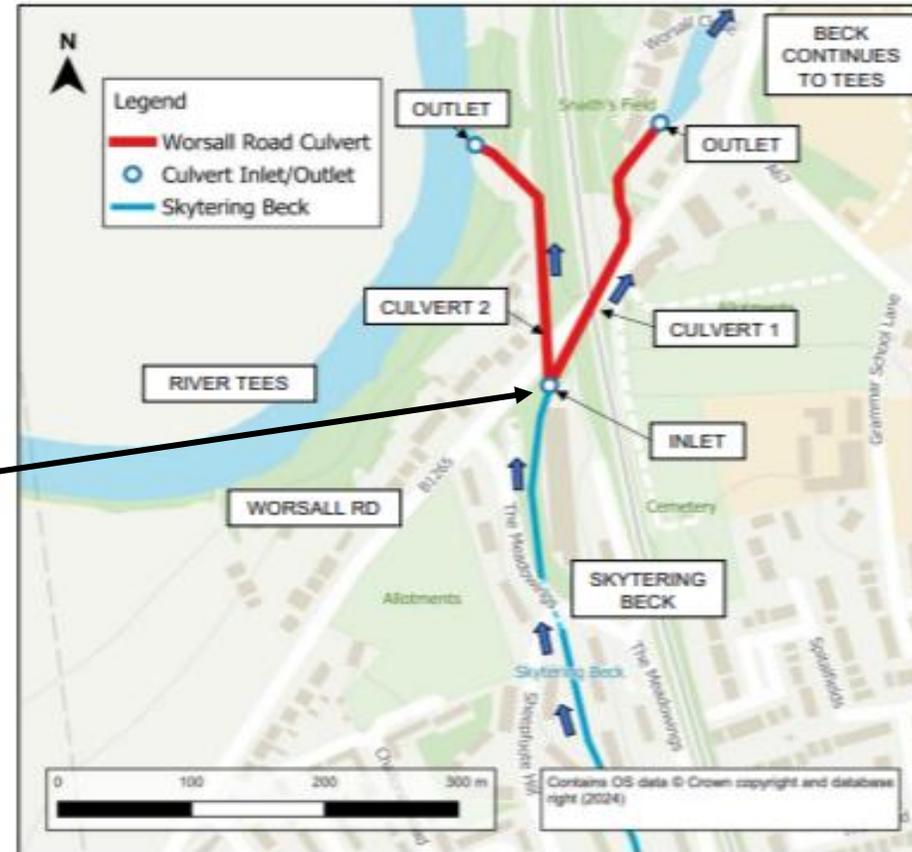
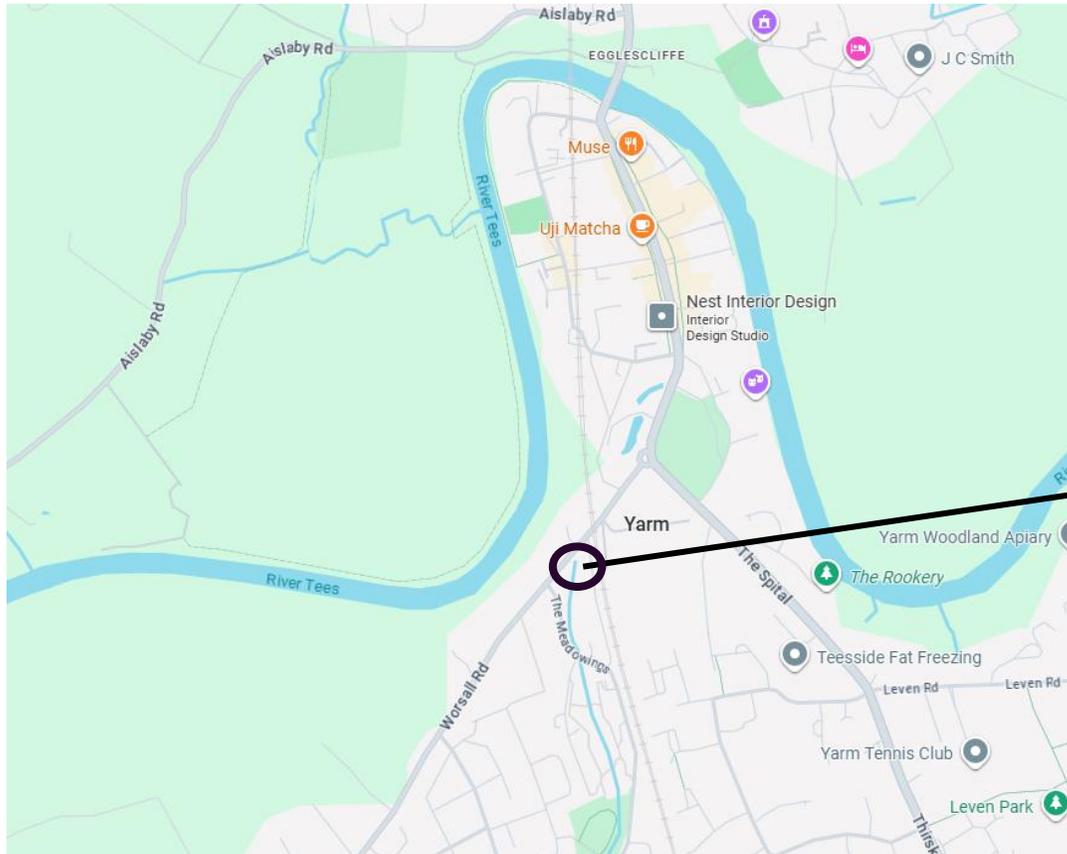
Worsall Road Culvert Improvement Scheme

15th January 2026

- A single-stage Outline Business Case (OBC) has been submitted to the Environment Agency seeking approval to detail design and deliver an improved culvert screens on Skytering Beck, in the Yarm area of Stockton-on-Tees.
- The condition and performance of the existing inlet screens increase the risk of flooding to property and highways.
- Existing inlet screens present an increased risk of blockage.
- Not compliant with the latest CIRIA C786 Culvert Screen and Outfall Manual guidance.
- Current vertical screen design, makes clearing debris difficult.
- No safe working platforms and fall protection, requiring operatives to traverse a steep, vegetated embankment.
- The proposed solution is to remove the existing screens and install a CIRIA C786-compliant security and debris screen serving both culvert inlets.

Worsall Road Culvert Reduction Scheme

15th January 2026



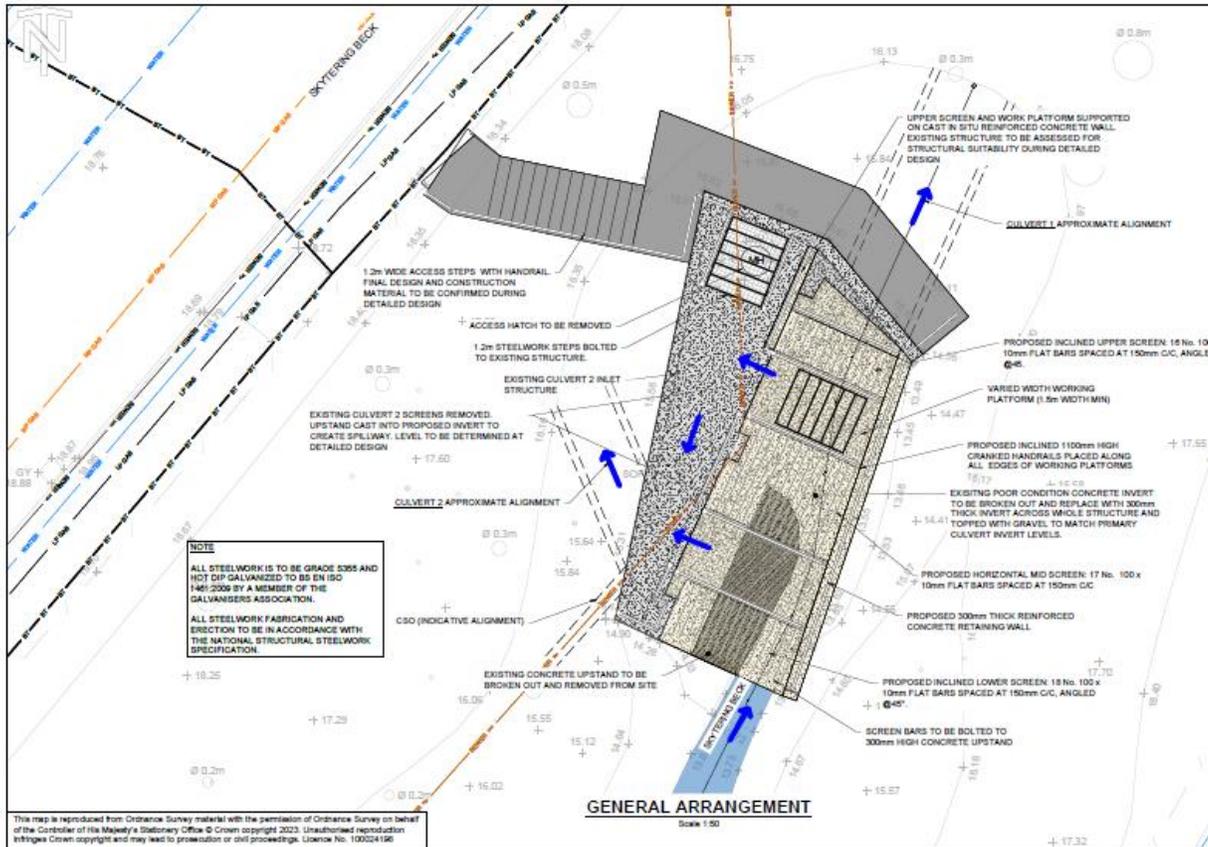
Worsall Road Culvert Reduction Scheme

15th January 2026



Worsall Road Culvert Reduction Scheme

Proposed Solution



Worsall Road Culvert Reduction Scheme

15th January 2026

- This project has been allocated £430k Grant-in-Aid funding for 2025/26, subject to OBC approval.
- This funding will support detailed design, site investigations, and construction works.
- Current approval request is to draw down the £430k and move the project to detailed design.
- Reclaim OBC cost £35,000 and to complete detailed design £95,000 = Total cost £130,000
- There is a risk pot of £147K which will be made available in future years of the EA's Investment programme.

This page is intentionally left blank

Mandate / Brief / PID Guidance Notes	
<p>The Mandate/ Brief/ PID is a workflow project management document. It is a single point of truth that sets out what is proposed with a project, who is involved, any risk, constraint or interdependency issues, what budget is needed, which governance groups it is taken to for approval, and what decisions are made on the project. Only one is used for each capital project, throughout the duration of the project lifecycle. Initially, in the Foundation stage of project development, a Project Delivery Manager will complete this document as a Mandate. It will be updated to a Brief in Discovery project stage, and to a PID in the Design project stage. The Mandate/ Brief/ PID is protected to maintain the formulas and supporting guidance so please don't try and unprotect the document. On the form you will see grey boxes, this is where you input text and once complete press Tab to move to the next grey field. If you want to go back to a previous field just press Shift & Tab. When completing the financial breakdown table, to add up the figures as just press tab on to the next box and the figures will add up.</p>	
Guidance notes and definitions	
Author	This should be the Project Delivery Manager or Project Sponsor. <i>Note: editing of the project PID will be limited to author, the Finance Lead and the PMO.</i>
Project and Governance Details	
Project Number	Each project will have a number, issued by the Project Management Office (PMO).
Project Name	Name/description of the capital project. This should be appropriate for the entire lifecycle of the project.
Version	The version numbers helps keep track of changes, ensure everyone is working with the most up-to-date information, and maintain version control.
Have we delivered any similar projects in the past?	If we have worked on a similar project previously, please review the closure report as it will provide valuable context. It will help identify lessons learned, best practices, and potential risks based on previous experience.
Proposed Project Governance (to be agreed by Working Group and Placemaking Board)	
Proposed Project Governance	This sets out who is involved in the project, and who is responsible and accountable for its development and delivery.
Project Sponsor	A senior Council Officer, normally an Assistant Director or Head of Service, with overall responsibility for the success of the project across its lifecycle, from Foundation to Review stage. The sponsor is responsible for ensuring there is a clear business case articulated in the project management document, that it is delivered within budget and that the benefits are realised.
Project Executive	Director who has overall accountability and is responsible for making key determinations (project gateways and exceptions issues) on the commissioning/ specification of a capital project, including where that is delivered through other service areas in the Council. They will hold the project sponsor and project manager to account.
Project Delivery Manager (PDM)	A single Council Officer with responsibility for day-to-day delivery of the project. They develop the project in its foundation stage (including commissioning feasibility studies), are responsible for writing and updating the Mandate/ Brief/ PID and tracking whether the project is being delivered to plan, timescales, budget, and quality. They will highlight general progress, report on gateways, and escalate exception issues and proposed changes to the Project Sponsor and Working Group.
Project Assurance	Independent corporate support provided by the Project Management Office to ensure that the Project's costs, risks, and delivery plan are being managed effectively by the Project Delivery Manager and Project Team/ Group. They provide assurance to the Project Executive and Capital Programme Board that anticipated outputs, outcomes and benefits are deliverable.
Working Group	To provide the overall direction on the Project to deliver agreed strategic objectives and deliverables. <i>Note: Not every project will have a working group, or it may be stood up/ down at different project stages</i>
Project Team/Group	Initiated and led by the project delivery manager, the project team/ group will normally be made up of staff from different departments across the Council, as well as potentially externally commissioned agents (consultants, contractors, technical experts) to provide subject matter expertise to enable development and delivery of a project across its lifecycle.
Finance Officer/Lead	This is a nominated representative from the Finance Team. They must be sent the PID link by the PDM and must be consulted with regarding the initial project costs. They should also be regularly consulted during subsequent project gateways: to ensure that all project costs are identified and accounted for in the Capital Programme and Medium-Term Financial Plan; to control project delivery costs in line with accounting standards; and, to ensure that sufficient budget is available for project development and delivery.
Programme Management Office Lead	This is a nominated Capital Programme Officer from the Programme Management Office (PMO). They must be sent the PID link by the PDM and will set up an initial meeting with the PDM and Finance to check and help complete the PID. They will set up a project folder in Teams, provide a project reference number and include the project in the Capital Programme pipeline. They must be consulted on project gateway work and will facilitate gateway approvals and exception matters/ change requests at the Capital Programme governance groups.
Support/Resources	
What support/resources will be needed from other service areas?	Include here what resources are required for the project, including internal and external staff, financial or other physical resources. Consider whether these can be sourced from resources within SBC? You may be required to provide a fully costed resource plan to evidence sufficient resources.
Communication and Stakeholders	
Communication Plan	Please contact the Communications Team for a template. The Communication Plan ensures that all stakeholders receive the right information at the right time, fosters transparency, and clarifies roles and responsibilities.
Stakeholders	Stakeholders are individuals, groups, or organizations that have an interest in or are affected by a project, its outcomes, or its processes. They can include project team members, customers, sponsors, suppliers, regulators, and the wider community. The method of contact can include: Emails, Meetings (in-person or virtual), Phone calls, Video conferencing, Newsletters or reports, Project dashboards or online portals, Instant messaging apps (e.g., Slack, Teams), Workshops or seminars etc.
Project Description	
Project Description	A project description is a clear, concise summary that outlines the purpose, scope, and objectives of a project. It provides stakeholders with an understanding of what the project aims to achieve. What should be included: Project purpose and goals: Why the project is being undertaken and what it aims to accomplish. Scope: The boundaries of the project — what is included and what is not. Deliverables: Key outputs or products the project will produce. Background: Context or reasons for initiating the project. Key stakeholders: Who is involved or impacted. Timeline: Overview of the expected schedule or key milestones. High-level resources: Budget, team, or tools involved (if relevant).
Non-Negotiable Outcomes	Non-negotiable outcomes are essential results or deliverables that must be achieved for a project to be considered successful. These outcomes are fixed and cannot be compromised or altered, as they are critical to the project's purpose, stakeholder expectations, or strategic goals.
Exclusions/Not in Scope	These are activities, deliverables, or areas that the project will not address, helping to manage expectations, prevent scope creep, and focus efforts on what is agreed upon. Please list the things that project won't be delivering.
Key Interfaces	Key interfaces are the points of interaction or communication between the project and external systems, teams, or organisations. They define how different parts of the project or external entities will connect, exchange information, or collaborate.
Constraints	Project constraints are anything that restricts or dictates the actions of the project team. This can be quite wide ranging and can be related to resources, time, budget, technology, or other factors that limit options or decision-making. E.g. Fixed deadlines, Budget caps, Limited availability of personnel or equipment, Regulatory or compliance requirements.
Dependencies	Dependencies are relationships between tasks or activities where one depends on the completion or start of another. A dependency occurs when one deliverable is needed to make progress on another deliverable. Therefore, they determine the order in which tasks need to be performed for the project to progress smoothly.
Assumptions	An assumption is something believed to be true or taken for granted without immediate proof, which is considered to be valid for planning purposes. Assumptions are used to fill gaps in information and help in developing project plans.
Project Plan Milestones -	
Key Milestones	A milestone is a marker in a project that signifies a change or stage in development. Milestones are powerful components in project management because they show key events and map forward movement in your project plan. Milestones act as signposts through the course of your project, helping ensure you stay on track.
Risks and Mitigation -	
Risk Register	A risk register is a tool used in project management to document and track potential risks that could impact a project.
Key Risk	A risk is something that may lead to a negative outcome and can be foreseen and mitigated against. Key risks are those which score over 16 using the Council's risk matrix, or score 5 in any of the domains on the risk proportionality matrix.
Mitigation Actions	A mitigation action is a step or measure taken to reduce the likelihood or impact of a risk. In project management, it's part of the risk response plan and aims to prevent a risk from occurring or lessen its consequences if it does happen.
Project Gateways	
Project Gateway	Formal control and decision-making stages, determined at Project Working Group (see the Governance Structure). The project's current status will be reviewed, including its performance to date against budget, timelines, milestones, and any scope changes, prior to the Working Group Chair determining whether it can progress to the next project stage. The determination will include the Financial Authorisations Approved Amount for each gateway (not cumulative), which will be completed by Finance Lead for the project and returned to the officers. Any comments from the Working Group or Placemaking Mission Board on the project will be recorded on the form by Finance or the PMO and returned to the Project Manager.
Board Hearing Report & Working Group/Board Comments	This section will be completed by the PMO on behalf of the PDM, Working Group and/ or Placemaking Mission Board.
Financial Authorisation Approved Amount	This section must be completed by the Finance Lead for the project.
Estimated Project Start on Site/Delivery Date	This should be an estimated date for starting on site or delivery starts. (For the Mandate and possibly Brief you may not know this information)

Estimated Project Completion Date:	Enter the date the project is going to delivered by. (For the Mandate and possibly Brief you may not know this information)
Estimated Gateway Costs:	Enter the amount of money estimated would need to spend to get the project to the next Gateway.
Cost Codes	
Revenue:	Revenue budget is the everyday operational budget we have to run our services. If you brought this to a household level your revenue budget is the food and drinks you put in your fridge.
Capital:	Capital budget generally comprises the buying, construction or improvement of physical assets. Again, if this was a household example this would be the money used to fix your fridge if it breaks.
Future Revenue Costs	
Future Revenue Costs to Council Resulting from Project:	This is any additional costs that will need to be factored into future budget planning following capital completion e.g. maintenance costs of a new site/ building. Please state an approximate cost and how these will be funded also.
Procurement Strategy	
Procurement Strategy:	This is a summary of your plan for how any goods and services needed to design and deliver the project will be delivered. Project Delivery Managers must include summary information of the procurement strategy they will be utilising to enable design and delivery of a capital project. As an example, and depending on the value of the project, this might involve undertaking a quotation, tender exercise, or use a call off from an existing framework. Consult the current Contract Procedure Rules and the Procurement Team if you need assistance to specify your strategy.
Social Value:	Is the quantification of the relative importance that people place on the changes they experience in their lives. Please check the policy link to check current guidance. For assistance, contact corporateprocurement@stockton.gov.uk
Financial Breakdown	
<p>In conjunction with the Finance lead, figures should be entered for each of the years and then press tab to move on and as you exit the square it will add up the figures for you in the columns.</p> <p>If you have any ongoing revenue costs, please identify where they are going to be funded from.</p> <p>AGREED TOLERANCES – these are set boundaries within which a project’s operational delivery might reasonably deviate from the original estimated project timeframe, costs, risks and deliverables. In the interests of organisational efficiency and enabling, empowering Project Delivery Manager and project teams/ groups to get on and manage their project, any deviation within tolerances will not need to be reported but when they are exceeded, they must be reported to WG and PMB. The Project Delivery Manager should keep the Project Sponsor apprised of deviations when they occur and particularly when the project is approaching tolerance boundaries.</p> <p>Any changes in tolerances would require a Change Request form submitting to either the Working Group or Placemaking Mission Board/CMT/Cabinet (depending on who is overseeing the project) for authorisation.</p>	

CAPITAL PROJECT PID Document: Foundation - Mandate						
This should be the Project Delivery Manager or Project Sponsor. <i>Note: editing of PIDs will be limited to the author, the Finance Lead and the PMO.</i>						
Author: Rachel Butler						
Project and Governance Details						
* Project Number: <small>(to be provided by PMO)</small>		Project Name:		Mayoral Renewables Fund (MRF) Social Care Solar		
Version:		Have we delivered any similar projects in the past?		Yes (Please locate previous Closure Report and review it)		
If we have delivered similar projects in the past, please provide the name of the project:						
Ingleby Barwick Leisure, Cowpen Depot, Billingham Forum - all solar projects.						
Proposed Project Governance <small>(to be agreed by Working Group and Placemaking Board)</small>						
Project Sponsor: <small>(SBC senior responsible officer whose Directorate from which project is generated)</small>		Project Executive: <small>(Chair of Working Group)</small>		Neil Mitchell		
Project Delivery Manager: <small>(SBC officer with responsibility for day-to-day delivery of project, including where delivered by external agent)</small>		Project Assurance: <small>(Critical friend. If none available, PMO rep to be included here)</small>		Rach Butler		
Working Group: <small>(If this is not relevant, leave blank)</small>		Project Team/Group: <small>(This must be completed - details of SBC officers involved in ensuring delivery of project)</small>		Asset		
Finance Officer: <small>(Must be completed Finance Lead - they must be consulted on project gateway work and asked to confirm this to PDM via email)</small>		Programme Management Office Lead: <small>(To be completed by PMO Lead - must be consulted on project gateway work & asked to confirm this to PDM via email)</small>		Holly Cuthbert supported by Joanne King		
What support/resources will be needed from other service areas?:						
Technical appraisal - Gary Laybourne Facilities support and data - Craig Loughran Contract management and procurement - Aislinn Miller						
*Communication Plan <small>(contact Communications Team for a template):</small>						
N/A						
*Stakeholders:						
Who are the stakeholders?		Method of Communication		Target Date		
Adults Services - relevant building managers		Telephone, email, face to face		ongoing, as required		
Childrens Services - relevant building managers		Telephone, email, face to face		ongoing, as required		
*Project Description:						
TVCA are bidding for funding from the Mayoral Renewables Fund (DESNZ) to cover the cost of installing solar PV on public sector buildings. We elected to bid for funding for installations on 5 of our buildings, designated as childrens homes and adult centres. Structural surveys revealed that 3/5 buildings were unsuitable, so revised installation options have been considered to maximise the grant funding available for the remaining 2 buildings (Lanark Close and Allensway). The funding bid was successful and TVCA will allocate the funding to SBC to deliver the project, up to a maximum of £260,000.						
*Non- Negotiable Outcomes:						
Delivery of the solar PV as identified though the bid. Reduction in energy bills and carbon footprint for the buildings.						
*Exclusions/Not in Scope:		Any additional measures that are not PV related.		*Key Interfaces:		
				TVCA, centre managers, appointed contractor (Marshall and McCourt - TBC)		
*Constraints:		Project needs to be delivered in current financial year. Works to be delivered while centres are in operation.		*Dependencies:		
				Building must be fit for purpose and have suitable orientation to accommodate any planned installations. Structural engineers to confirm suitability of roof structure for installation. TVCA bid for funding is successful.		
*Assumptions:		TVCA bid is successful. Availability of contractors. All proposed buildings are suitable for installations.				
Project Gateways:						
Project Gateways		Financial Authorisation Approved Amount		Board Date		Additional Comments
Gateway 1: Foundation		£ 260,000.00		15/01/26		TVCA submitted grant application, £235k CAPEX and £25k A&M.
Working Group/Board Meeting Report: Placemaking Mission Board		Cost Centre: TBC				
Working Group/Board Comments: Agreed to progress with accepting grant funding for installation of solar panels on 2 buildings (Lanark Close and Allensway).						
Estimated Project Start on Site/Delivery Date:		01/12/25		Estimated Project Completion Date:		31/03/26
Estimated Gateway 1 Costs:				£		£260,000.00
Estimated Overall Project Cost:				£		£260,000.00
Feasibility		Select Year	Select Year	Select Year	Select Year	Select Year
Feasibility Requirements <small>Please input the amount to be spent in the financial year. If it is split across two financial years, please check with Finance Lead and input the amounts that will be spent in each year.</small>						
Feasibility Requirements During Mandate <small>(FOUNDATION stage)</small>						Total: £0.00

CAPITAL PROJECT PID Document: Discovery - Brief				
This should be the Project Delivery Manager or Project Sponsor. <i>Note: editing of PIDs will be limited to the author, the Finance Lead and the PMO.</i>				
Author: Rachel Butler				
Project and Governance Details		Project Name: Mayoral Renewables Fund (MRF) Social Care Solar		
* Project Number: 0	Version: 1	Have we delivered any similar projects in the past? Yes (Please locate previous Closure Report and review it)		
If we have delivered similar projects in the past, please provide the name of the project:				
Proposed Project Governance to be signed by Working Group and Planning Board				
Project Sponsor: Neil Mitchell	Project Executive: Chris Rinehan			
Project Delivery Manager: Rachel Butler	Project Assurance: John Angus			
Working Group: Asset	Project Team/Group: Jane Matthews, Gary Laybourne, Rachel Butler, John Angus, Neil Mitchell, Craig Loughran			
Finance Officer: Holly Cornbett supported by Joanne King	Programme Management Office Lead: 0			
What support/resources will be needed from other service areas?:				
Technical appraisal - Gary Laybourne Facilities support and site - Craig Loughran Contract approval and procurement - Angela Miles				
Communication Plan (contact Communications Team for a template): N/A				
Stakeholders:				
Who are the stakeholders?	Method of Communication	Target Date		
Adults Services - relevant building managers	Telephone, email, face to face	ongoing, as required		
Children's Services - relevant building managers	Telephone, email, face to face	ongoing, as required		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
0	0	00/01/00		
Project Description:				
TYCA are bidding for funding from the Mayoral Renewables Fund (DEINZ) to cover the cost of installing solar PV on public sector buildings. We elected to bid for funding for installations on 5 of our buildings, designated as children's homes and adult centres. Structural surveys revealed that 3/5 buildings were unsuitable, so revised installation options have been considered to maximise the grant funding available for the remaining 2 buildings (Anark Close and Allensway). The funding bid was successful and TYCA will allocate the funding to SBC to deliver the project, up to a maximum of £260,000.				
Project Description Additional Comments (Brief Stage):				
Non-Negotiable Outcomes:				
Delivery of solar PV as outlined through the bid. Reduction in energy bills and carbon footprint for the buildings.				
*Exclusions/Not in Scope:	Any additional measures that are not PV related.	*Key Interfaces:	TYCA, centre managers, appointed contractor (Mushkat and McCourt - TBC)	
*Constraints:	Project needs to be delivered in current financial year. Works to be delivered while centres are in operation.	*Dependencies:	Building must be fit for purpose and have suitable orientation to accommodate any planned installations. Structural engineers to confirm suitability of roof structure for installation. TYCA bid for funding is successful.	
*Assumptions:	TYCA bid is successful. Availability of contractors. All proposed buildings are suitable for installations.			
Project Plan High-level:				
*Key Milestone		Target Date		
Funding confirmed		30/09/25		
Site surveys, feasibility and design finalised		01/11/25		
Procurement of contractor		01/11/25		
Commencement of works		01/02/26		
Completion and sign-off, contractor payment		31/03/26		
Risks (contact the PMO for a Blank RAID):				
Have you started a risk register? (Please choose an option from the drop-down list and follow recommended actions)			Yes, there are no risks over 15	
*Key Risks: (summarise any major risks here, that score 15 or over on 5 x 5 risk matrix)	Mitigation Actions:			
Building / roof unsuitable for proposed installation.	If building / roof unsuitable, the project is unlikely to proceed for that particular building.			
Project Gateways:				
Project Gateways		Financial Authorisation Approved Amount	Board Date	Additional Comments
Gateway 1: Foundation	£	£260,000.00	18/08/25	TYCA submitted grant application, £235k CAPEX and £25k O&M.
Working Group/Board/Committee: Planning/Mission Board	Cost Centre: 0	TBC		
Agreed to progress with accepting grant funding for installation of solar panels on 2 buildings (Anark Close and Allensway).				
Estimated Project Start/ Site Delivery Date:	01/12/25	Estimated Project Completion Date:	31/03/26	
Estimated Gateway Costs:		£	£260,000.00	
Estimated Overall Project Cost:		£	£260,000.00	
Gateway 2: Discovery	£			
Working Group/Board/Committee: 0				
Estimated Gateway Costs: £				
Estimated Overall Project Cost: £				

Future Revenue Costs to Council Resulting from Project	Approximate Cost £	Explain how will this be funded?

Procurement Strategy:
 Project Delivery Managers must include summary information of the procurement strategy they will be utilising to enable design and delivery of a capital project.
 As an example, and depending on the value of the project, this might involve undertaking a quotation, tender exercise, or use a call off from an existing framework.
 Please fill the current **Contract Breakdown Table** and the **Procurement Team** if you need assistance to identify your strategy.
 Due to short timescales, contractor will be appointed through a direct award from the NEPO Framework 223.
 Please see the **Local Value Policy**
 for additional context: <https://www.nepo.com/procurement/procurement-policy>

Feasibility	Comments	Select Year	Total					
Feasibility Requirements Please input the amount to be spent in the financial year. If it is split across two financial years, please check with Finance Lead and input the amounts that will be spent in each year.	0	0	0	0	0	0	0	0
Feasibility Requirements During Mandate (FOUNDATION stage)	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Expenditure Source	Comments	2025	Select Year	Total				
Acquisition of Land and Buildings								0.00
New Construction (main contract)	Installation of solar PV	£235,000.00						£235,000.00
New Construction - other								0.00
Fees - Internal (this should include ALL fees e.g. PHO fees, Traffic Light fees etc)	Design services	£25,000.00						£25,000.00
Fees - External								0.00
SBC Legal Costs								0.00
Service Diversions								0.00
Expenditure - Other Please specify what this is:								0.00
Contingency Note: Contingencies should be changed within the contingency amount.	10% included in £235,000							0.00
Total		£260,000.00	0.00	0.00	0.00	0.00	0.00	£260,000.00

Capital Funding Source	Description/Source	2025	Select Year	Total				
Supported Government Borrowing								0.00
Prudential Borrowing								0.00
Government Grants (e.g. MFL, ERDF)	Mayoral Renewables Fund	£260,000.00						£260,000.00
Developer Contributions								0.00
Revenue Contributions								0.00
Central Financing (SBC)								0.00
Total		£260,000.00	0.00	0.00	0.00	0.00	0.00	£260,000.00

Revenue Funding Source	Description/Source	2025	Select Year	Total				
Government Grants								0.00
Revenue Contributions								0.00
Central Financing (SBC)								0.00
Total		0.00						

Ongoing Revenue Expenditure (e.g. Ongoing Maintenance) Expenditure Profile	Description/Source	Select Year	Total				
Expenditure - other							0.00
Expenditure - other							0.00
Expenditure - other							0.00
Expenditure - other							0.00
Expenditure - other							0.00
Expenditure - other							0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00

Board Approval (Completed by the Board)
 Board Approving: (include name of meeting)
 Board Date:
 Approved:
 Board Comments:

Financial Authorisation (must be completed by Finance Lead)
 Cost Code(s):
 Revenue:
 Capital:
 Finance Officer(s):
 Signature:
 Date:

Thornaby Swimming Pool and Gym

Project Timeline

- Early 2022 - Town Investment Plan (TIP) produced reflecting locally identified priorities for investment, lead by Town Deal Board
- April 2022 - Cabinet approval of £500k to support budget for delivery of swimming pool
- April 2023 Demolition of Phoenix House underway
- 2023 into 2024 Design development underway with Ton Deal Board and elected member support for enhanced scope of works taken to Cabinet for consideration
- June 2024 – Cabinet approval of existing scheme scope
- Summer/Autumn 2024 – procurement of contactor
- Early 2025 contractor appointed – two stage appointment with first stage taking design from RIBA stage 2 through to RIBA stage 4
- Autumn 2025 – RIBA stage 4 design and cost plan produced.
- November 2025-January 2026 – Scrutiny of cost plan, risk and refinement to contract clauses, assigning risk to contractor and minimising likelihood of further cost – approach ratified by PMB in November 2025
- January 2025 – final proposal set out in PID and presentation reviewed at PMB cost, risk and programme all discussed and acknowledged in reaching approval of PID
- February 2026 – Decision record signed enabling contracts and funding agreements to be signed and contractor on site

Funding and Costs

Funding	£15,550,000
Town Deal	£9,750,000
SBC Match	£4,500,000
Sport England	£1,300,000
Potential Additional Funding	
Sport England Delegated Additional Funding	
Regenerating Thornaby Town Centre (<i>Cabinet Approval December 2025</i>)	£235,000

SBC Cost Breakdown	£15,550,000
Project Activity	Allocated/Anticipated Spend
External Fees	£862,371.92
Surveys	£30,937.50
Contract Figure	£13,999,475.64
SBC Other – <i>Fitout costs, asbestos removal, ICT.</i>	
Utilities	
SBC Contingency - Includes Change events/ additional fees/surveys etc	

Galliford Try Contract Sum Breakdown	
Contract Sum Total	£13,999,475.64
Build inc Prelims OH&P	£13,591,883.81
Risk – Includes design development, inflation and contractor risk such as fluctuating market costs, subcontractor insolvency, pricing inaccuracies etc.	£407,591.83

Risks

ID	Category	Risk Description	Impact	pre-mitigation	Likelihood pre-mitigation	value	erate	Control Measures / Mitigating actions	Impact post mitigation	Likelihood post mitigation	Risk value post mitigation
1.00	Planning	Additional changes to design to be submitted to planning as an NMA post contract signature.	Reverting back to original design could incur further project costs and delays to programme	4	2	8	Treat	Project design changes have been discussed internally with each discipline to ensure all queries are taken into account and design agreed prior to submitting as an NMA.	4	1	4
2.00	Utilities	NPG to carry out works in connection with a new electricity supply to the new building. NPG can only provide indicative dates until GT have sub station built and water tight for their works to commence. They have however gave verbal confirmation that our dates can be met.	Delays to project, cost implications and possible delay to opening.	5	3	15	Tolerate	SBC to maintain communications with NPG to provide programme updates and ensure NPG are available for their works. NPG to clarify prior to contract signature they are aware of the current programme and delivery time scales and that they can comply.	5	2	10
3.00	Site Layout	New design to be submitted post contract to planning as NMA to provide a single entrance/exit instead of separate entrance/exit to avoid costs of circa 200k to divert services.	Reverting back to original design could incur further design costs and delays to programme	4	2	8	Treat	Project design changes have been discussed with relevant parties inc building control, fire brigade, highways etc to avoid design being queried and rejected.	4	1	4
4.00	GT Risk Pot	GT risk pot - £407k. Includes only for GT own risks such as subcontractor insolvencies, fluctuating market costs, pricing inaccuracies Currently no SBC owned Contingency within contract sum. Any changes and variations must come from SBC Contingency .	Change events could exceed value of SBC Contingency.	4	4	16	Tolerate	SBC to agree relevant Contract documents, including Risk Registers, Clarifications and Contract wording etc prior to contract signature to ensure as much risk as possible is sat with GT. Alternat routes through SE and add TD funds potentially available	4	3	12
5.00	External Funding	Project costs requires additional Sport England funding of £1.3m to make it viable. Sport England funding agreement is not yet signed	If SE Funding Agreement cannot be fulfilled the Grant Offer may be withdrawn, project would need to find funds for funding gap.	5	1	5	Treat	Ongoing discussions with Sport England to sign the agreement before Contract sign or to obtain a letter from SE confirming their funding.	5	1	5



Workstream Highlight Report

1	Workstream Highlight Report											Regeneration Powering Our Future	
2	Working Group:				Chair:				Date:				
3	Project Name:				Project Manager:				Gateway:				
4	Current Gateway Budget:				Overall Estimated Costs:								
5	Description:												
6	Overall Project RAG:												
7	Controls: RAG: Comments:												
8	Timeframe:			RAG:			Comments:						
9	Costs:			RAG:			Comments:						
10	Benefits:			RAG:			Comments:						
11	Milestones:							RAG		Target Date:		Due Date:	
12													
13													
14													
15													
16													
17	Risks & issues:		New?	Impact:		Owner:			Mitigation:				
18			<input type="checkbox"/>										
19			<input type="checkbox"/>										
20			<input type="checkbox"/>										
21			<input type="checkbox"/>										
22			<input type="checkbox"/>										
23	Activity last Period:												
24													
25													
26													
27													
28													
29	Activity Planned Next Period:												
30													
31													
32													
33													
34													
35	Please confirm that you have checked this month's Highlight Report Template including updating any information that has changed.											<input type="checkbox"/>	
36	Name:							Date:					
37													

This page is intentionally left blank

Highlight Report Illustration

	A	B	C	D	E	F	G	H
	WG Name	Chair	Project Manager	Compl	Project Name	Overall Project RAG	Gateway	Status
3	WG - Assets	Chris Renahan	Kieran Meighan	☑	10-12 Norton Road	Green	4 - Delivery	On Time
4	WG - Housing	Jane Edmends	Katharine Burchell	☑	Accelerated Home Delivery (SBC Owned Sites)	Amber	1 - Foundation	At Risk
5	WG - Housing	Jane Edmends	Joanne Parker	☑	Accelerating Affordable Housing Delivery (S106)	Amber	1 - Foundation	At Risk
6	WG - Transport and Highways	Andrew Corcoran	Daniel Brady	☑	Billingham Beck Bridge	Red	3 - Design	On Time
7	WG - Assets	Chris Renahan	Gary Labourne	☑	Billingham Forum Gym Equipment Extension	Green	4 - Delivery	On Time
8	WG - Billingham	Iain Robinson	Abbey Forster	☑	Billingham Public Sector Hub (OPE)	Green	2 - Discovery	On Time
9	WG - Billingham	Iain Robinson	Laura Buckley	☑	Billingham Sports Hub	Red	3 - Design	Late
10	WG - Billingham	Iain Robinson	Rachel Haycock	☑	Billingham Town Centre (LUF3)	Amber	4 - Delivery	At Risk
11	WG - Assets	Chris Renahan	Jane Matthews	☑	Corporate Planned Maintenance	Green	4 - Delivery	On Time
12	WG - Assets	Chris Renahan	Keith Matthews	☑	Countryside and Greenspaces	Green	4 - Delivery	On Time
13	WG - Transport and Highways	Andrew Corcoran	Fran Mannancourt	☑	Cowpen Bewley to Woodland Park Cycleway	Green	3 - Design	On Time
14	WG - Assets	Chris Renahan	John Thirling/Andie Mckay	☑	Cowpen Depot Ramp Replacement	Amber	3 - Design	On Time
15	WG - Assets	Chris Renahan	Kieran Meighan	☑	Debenhams	Green	2 - Discovery	On Time
16	WG - Housing	Jane Edmends	Sam Dixon	☐	Disabled Facilities Grant Programme	Amber	4 - Delivery	On Time
17	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Durham Lane Cycleway- LUF 1	Green	4 - Delivery	On Time
18	WG - Assets	Chris Renahan	Katharine Burchell/Nicola Garnham	☑	Durham Lane Industrial Estate	Green	4 - Delivery	On Time
19	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Eaglescliffe Western Access and Car Park	Green	5 - Review	0
20	WG - Assets	Chris Renahan	Neil Mitchell	☑	Fairfield Play Area	Green	2 - Discovery	On Time
21	WG - Assets	Chris Renahan	Rachel Butler	☑	GB Energy Fairfield PS Solar Scheme	Green	1 - Foundation	On Time
22	WG - Thornaby	Iain Robinson	Faye Dunnill	☑	Golden Eagle	Green	4 - Delivery	On Time
23	WG - Transport and Highways	Andrew Corcoran	Stacey Moss	☑	Green Becks Culvert	Green	2 - Discovery	On Time
24	WG - Assets	Chris Renahan	Kieran Meighan	☑	Grounds Maintenance and One Public Estate	Green	0	On Time
25	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Horse & Jockey Highway Improvements	Amber	2 - Discovery	On Time
26	WG - Assets	Chris Renahan	Dale Rowbotham	☑	Household Waste Recycling Centre	Red	2 - Discovery	Late
27	WG - Housing	Jane Edmends	Alan Glew	☑	Housing Strategy - new	Amber	3 - Design	On Time
28	WG - Transport and Highways	Andrew Corcoran	Fran Mannancourt	☑	Ingleby Way Thornaby Road left turn filter lane	Green	2 - Discovery	On Time
29	WG - Assets	Chris Renahan	Rachel Butler	☑	Mayoral Renewal Fund Care Homes Solar Panels	Green	2 - Discovery	On Time
30	WG - Housing	Jane Edmends	Sam Dixon	☑	North Thornaby Housing Interventions	Green	4 - Delivery	On Time
31	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Norton Road LCWIP	Green	3 - Design	On Time
32	WG - Assets	Chris Renahan	Jane Matthews	☑	Oxbridge Primary School	Amber	4 - Delivery	On Time
33	WG - Assets	Chris Renahan	Sharon Caddell	☑	PFI Contract Expiry	Amber	4 - Delivery	On Time
34	WG - Assets	Chris Renahan	Neil Mitchell/Helen Dixon	☑	Playzones	Green	4 - Delivery	On Time
35	WG - Yarm & Eaglescliffe	Iain Robinson	Emma Dixon	☑	Preston Park Museum Extension and Interventions - LUF 1	Green	4 - Delivery	On Time
36	WG - Transport and Highways	Andrew Corcoran	Andrew Rigg	☑	S278 Signalised Junction for Avant Homes (Tithebarn Developme	Green	3 - Design	On Time
37	WG - Transport and Highways	Andrew Corcoran	Andrew Rigg	☑	S278 PRT for Vistry Development on Harrowgate Lane (Summervil	Green	3 - Design	On Time
38	WG - Transport and Highways	Andrew Corcoran	Andrew Rigg	☑	S278 Signalised Junction for Vistry Development on Harrowgate L	Green	3 - Design	On Time
39	WG - Housing	Jane Edmends	Sam Dixon	☑	SBC owned Void Properties	Green	1 - Foundation	On Time
40	WG - Assets	Chris Renahan	Jane Matthews	☑	School Planned Maintenance	Green	4 - Delivery	On Time
41	WG - Housing	Jane Edmends	Chris Dunwell	☐	Selective Landlord Licensing	Amber	4 - Delivery	On Time
42	WG - Central Stockton	Iain Robinson	Ashley Briggs	☑	Splash	Green	3 - Design	On Time
43	WG - Central Stockton	Iain Robinson	Rob Edemenson	☑	St Mark's Basin	Green	4 - Delivery	On Time
44	WG - Assets	Chris Renahan	Nicola Garnham	☑	Stockton Town Hall	Green	2 - Discovery	On Time
45	WG - Central Stockton	Iain Robinson	Faye Dunnill	☑	Stockton Waterfront Park	Amber	1 - Foundation	On Time
46	WG - Assets	Chris Renahan	Kieran Meighan	☑	Strategic Asset Management Plan	Amber	4 - Delivery	On Time
47	WG - Assets	Chris Renahan	Graham Clingan	☑	Tees Urban Nature Network	Green	4 - Delivery	0
48	WG - Transport and Highways	Andrew Corcoran	Fran Mannancourt	☑	The Causeway - Melrose Signalisation	Red	3 - Design	At Risk
49	WG - Assets	Chris Renahan	Francesca Magog	☑	Therapeutic Home (Complex Needs)	Green	4 - Delivery	0
50	WG - Assets	Chris Renahan	Francesca Magog	☑	Therapeutic Home (Edge of Care)	Amber	4 - Delivery	At Risk
51	WG - Thornaby	Iain Robinson	Ashley Briggs/Emma Dixon	☑	Thornaby Pool and Pavillion	Amber	4 - Delivery	At Risk
52	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Thornaby to Stockton Cycleway	Green	3 - Design	On Time
53	WG - Transport and Highways	Andrew Corcoran	Fran Mannancourt	☑	Thornaby Town Deal Cycleways	Green	3 - Design	On Time
54	WG - Central Stockton	Iain Robinson	Katharine Burchell/Nicola Garnham	☑	Towncentre Living	Green	4 - Delivery	On Time
55	WG - Central Stockton	Iain Robinson	Fiona James	☑	Townscape Heritage	Amber	4 - Delivery	On Time
56	WG - Transport and Highways	Andrew Corcoran	Daniel Brady	☑	Transporter Bridge	Red	3 - Design	At Risk
57	WG - Housing	Jane Edmends	Amanda Huitson	☑	Warm Homes Local Grant	Green	3 - Design	On Time
58	WG - Assets	Chris Renahan	Andrea Green	☑	We Do Tennis	Amber	4 - Delivery	At Risk
59	WG - Transport and Highways	Andrew Corcoran	Gary Laybourne	☑	Wynyard A19-A689 Footbridge and Overbridge Widening	Green	3 - Design	On Time
60	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Wynyard Cycleway Bridge	Red	2 - Discovery	Late
61	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Wynyard Jct Improvements (Hazard Drive and Wynyard Avenue)	Red	3 - Design	Late
62	WG - Transport and Highways	Andrew Corcoran	Gary Laybourne	☑	Yarm Back Lane/ Darlington Back Lane	Green	3 - Design	On Time
63	WG - Yarm & Eaglescliffe	Iain Robinson	Fiona Ford	☑	Yarm Public Realm	Red	4 - Delivery	Late
64	WG - Transport and Highways	Andrew Corcoran	Jonathan Kibble	☑	Yarm Road to Stockton Station - LUF2	Green	3 - Design	On Time
65	WG - Transport and Highways	Andrew Corcoran	Gary Laybourne	☑	Shared PRT Yarm Back Lane Persimon/Taylor Wimpey	Green	0	On Time
66	WG - Assets	Chris Renahan	Dale Rowbotham	☑	Waste Transfer Station	Green	0	On Time
67				☐				

This page is intentionally left blank

Agenda Item 7

Place Select Committee Work Programme 2025-2026

Date (4pm unless stated)	Topic	Attendance
Monday 16 February 2026	Monitoring: Action Plan – Scrutiny Review of Muslim and Faith Burial Service Scrutiny Review of Governance of Capital Projects <ul style="list-style-type: none"> Evidence Gathering 	Dale Rowbotham, Darren Robinson, & Erin Evans Iain Robinson, Neil Brama & Andrew Corcoran Tracey Carter & Sharon Caddell
Monday 9 March 2026 (Informal)	Scrutiny Review of Governance of Capital Projects <ul style="list-style-type: none"> Summary of evidence 	Iain Robinson, Neil Brama & Andrew Corcoran

Place Select Committee Work Programme 2026-2027

Date (4pm unless stated)	Topic	Attendance
Monday 20 April 2026	Scrutiny Review of Governance of Capital Projects – Final Report	Iain Robinson, Neil Brama & Andy Corcoran
Monday 18 May 2026	Monitoring: Progress Update - Scrutiny Review of Affordable Housing	Jane Edmends
Monday 15 June 2026		
Monday 13 July 2026	Monitoring: Progress Update - Scrutiny Review of Domestic Waste Collections, Kerbside Recycling and Green Waste Collections	Dale Rowbotham
Monday 14 September 2026		
Monday 12 October 2026		
Monday 9 November 2026		

Place Select Committee Work Programme 2025-2026

Date (4pm unless stated)	Topic	Attendance
Monday 14 December 2026	Monitoring: Progress Update - Scrutiny Review of Burial Provision	Chris Renahan
Monday 11 January 2027		
Monday 15 February 2027		
Monday 15 March 2027		